

Kilpeck Parish Council

Minutes of an Ordinary Meeting of Kilpeck Parish Council
held in The Kilpeck Village Hall
on Monday 11th October 2021

No KPC/MW/175

Councillors Present

Councillor Mrs J Davies Chairman
Councillor Mr M Parsons Vice-Chairman
Councillor Mr N Eynon
Councillor Mr D Roden {Lengthsman/Contractor}
Councillor Mr D Thompson
Councillor Mrs B Wood

Clerk Mr M Walker

Also Present

Allensmore Parish Councillors Yvonne Chapman and John Evans plus one further member of the public

**The Ordinary Meeting of the Parish Council
was formally opened by the Chairman at 7.00pm.**

1.0 Apologies for Absence

Apologies were received and accepted from Councillor Mr D Howie, *Councillor Mrs M Lloyd, {*see Minutes of the Ordinary Parish Council Meeting No **KPC/MW/174** held on Monday 13th September 2021}. Councillor Mr G Statham and Ward Councillor Mrs Christy Bolderson Mr James Howell Locality Steward and Police Representatives not present.

2.0 Declarations of Interest & Dispensations

2.1 To receive any declarations of interest in agenda items from Councillors.

No Declarations of Interest were made.

2.2 To consider any written applications for dispensation.

No new written applications received.

3.0 Minutes

The Minutes of the Ordinary Parish Council Meeting No **KPC/MW/174** held on Monday 13th September 2021 were unanimously confirmed as a true record and signed by the Chairman.

4.0 A465 Speed / Traffic Management Wormbridge -- Hereford

4.1 Joint A465 Speed/Traffic management issues with Allensmore Parish Councillors and South Wye Police No Police present

Allensmore Parish Councillors Yvonne Chapman and John Evans gave an overview of their initial "ZOOM" meeting with Councillor John Harington and Mr Simon Hobbs

On-going issues with Speed / traffic issues within the village area and on the A465

Road Signs need to be re-instated (no money from Herefordshire Council)

Red hatching near junctions

50mph from Web Tree through to 40mph at Wormbridge

Gateway self-maintenance

Ideas from Allensmore Parish Council

Ideas from Kilpeck Parish Council

Neighbourhood Development Plan – Speed issues to be included as an appendix

Clerk to write draft a letter to businesses

Next joint meeting to be held in January 2022

Allensmore Neighbourhood Development Plan - Final Plan, April 2020

Appendix 3: Non Planning Actions for the Parish Council

see appendix 1



4.2 “Village Gateways” Wormbridge A465 and Kilpeck Village

See Item 4.1

4.3 To receive any General Highway or Public Rights of Way issues

Salt bins at Marlas have not been filled

Blocked gullies from Pontrilas Sawmills to Downeys on the A465

Potholes St Devereux Station triangle to 150m Trelough junction, barn to Church Lane

Kilpeck Inn junction missing tarmac, drains not working

Opposite kiosk drains

Potholes Standard Lane 50m from village hall

Increased traffic - why no 30mph Speed Limit through Kilpeck village?

Extra signage required

Site visit to be arranged with Mr Simon Hobbs Herefordshire Council

One Tonne bag of grit salt to be ordered

5.0 **Financial Report**

5.1 **Receipts**

Herefordshire Council BACS Remittance Advice 2976442

£8,800.00

2nd payment 15th September 2021

5.2 **Invoices for Payment**

HMR&C 2nd ¼ Payment July August September

£283.80

Cheque Number 001012

Kilpeck Village Hall Invoice No 113

£18.75

Hall Hire 13th September 2021 1.5 hours @ £12.50 per hour

Cheque Number 001014

Clerk's Salary October 2021 Gross

£601.22

Mileage

£10.58

Postage

£1.32

TAX £94.60 NIC £0.00

Nett pay £518.52

Cheque Number 001015

All payments were **Unanimously Approved**

5.3 **Bank Balances** as per statements

@ 4th October 2021 Bank Statement Treasurers Account No 45

£22,961.93

@ 5th October 2021 Bank Statement Business Bank Instant No 37

£22,493.43

Bank Reconciliation signed by the Chairman

6.0 **Reports**

6.1 Kilpeck Village Hall

Councillor Mrs B Wood reported on the following:-

The Village Hall AGM is on the 20th October 2021 at 7.00pm – new committee members are required

Bookings at the hall are on the up but the Pantomime Group has cancelled

4 events have been held already

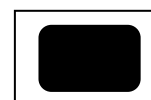
St Michael's Hospice Coffee and Cake morning is scheduled for 4th December 2021

11.00am – 3.00pm plus crafts sale

6.2 Ward Councillor Mrs Christy Bolderson

Christy not present, report sent by email 5th October 2021 Good Evening All

Full Council – Friday 8 October The next full Council meeting will be held at the Three Counties Hotel on Friday 8 October and will start at 10.00am. It will be an all-day meeting with notices of motion likely to be heard in the afternoon session – [the agenda and papers can be viewed here](#). The leader provides a report at full council and also produces a monthly report to members. All Parish Council clerks should be receiving a copy of the monthly leaders report, please let me know if this is not the case.



Talk Community Hubs As outlined in this month's leaders report, there are now 28 live hubs across Herefordshire. Talk Community can help community organisations achieve more for their community by providing support for local activity and services across Herefordshire. There's a range of support on offer, with a focus on what you can do to help yourself as well as initial support to help you develop your project or activity. This may take the form of self-help, one to one meetings, training, events and workshops. Further information including location of all Talk Community Hubs can be found on the [Talk Community Directory](#)

Many of you may also have worked with Dave Tristram who has supported voluntary and community organisations to secure much needed grants and funding for almost 17 years (over £2m secured each year!). Dave finished working with the council last month, so any future enquiries should be directed to the Talk Community Development Team talkcommunityenquiries@herefordshire.gov.uk.

Afghan refugee resettlement scheme The council has confirmed that Herefordshire will participate in Afghan refugee resettlement scheme as part of its commitment to resettle at least 125 refugees by 2025. It has offered to support arrival of 56 refugees in family groups during November and December 2021. People will be accommodated in Ledbury and Hereford.

Digital Strategy Consultation Herefordshire Council is updating its Digital Strategy, and though primarily about how the council uses IT to support its services, the council also want to hear from residents on what is important, as being on-line is increasingly part of everyday life. Please follow the link to complete the survey before the deadline of 15 October 2021.
https://www.surveymonkey.co.uk/r/HC_Digital_Strategy_2021

New Electric Charging Points Herefordshire has 12 electric vehicle charging points in 11 locations across the county. These have now been augmented with 4 rapid charge points which are able to charge most electric vehicles within 30 minutes. The charge points are in Herefordshire Council car parks at Edde Cross Street car park in Ross on Wye, St Martin's car park in Hereford and Broad Street car park in Leominster.

Further Grant Funding for Businesses Businesses looking to take a first-step into retail or move into commercial premises in Herefordshire for the first time can now get grant funding support. Start-up businesses wishing to try retail with either a pop-up type arrangement or taking on a retail premises can now apply for a grant of £500 - £2,500 towards rent, marketing and small equipment purchases. Existing businesses wishing to take on retail or commercial premises for the first time can now apply for a grant of £2,500 - £10,000 towards rent, alterations/making good premises and purchasing equipment. The 'revive and thrive' business support grants are being funded from the Government's Covid-19 outbreak management funds grant as part of Herefordshire Council's Covid-19 recovery plan, supporting economic recovery and improving wellbeing in Herefordshire. Businesses wanting to find out more about the grants available can find out more [here](#), or request an Expression of Interest from reviveandthrive@herefordshire.gov.uk

Applications now open for the Community Climate and Nature Grant Scheme Non-profit groups or organisations based in Herefordshire (or a Herefordshire Parish Council) can apply for funding of up to £15,000 for new projects which will deliver carbon reduction and/or ecological enhancement in your community, based around four themes.

Community Buildings – for example, energy conservation or efficiency measures

Sustainable Transport – for example, community cycle parking or electric vehicle charging points

Nature – this could include tree planting, community allotment projects, or the creation or enhancement of a community nature area

Other Projects – such as waste reduction projects, or community initiatives that promote sustainable lifestyle choices

The grant assessment panel will meet for the first time week commencing 15 November with the final deadline for submitting your application **15 December 2021**. The Sustainability and Climate Change team can advise applicants on completing their application.



If you would like to discuss your idea for a project please contact the Delegated Grants Team on 01432 260753 or email delegatedgrants@herefordshire.gov.uk. Alternatively, for more information and to apply online, visit the [Herefordshire Council website](#)

Covid-19 update as of 25 September 2021 Regular COVID-19 testing for people without symptoms is critical for protecting the population and stopping the spread of the virus. Around one in three people who are infected with COVID-19 have no symptoms and could spread the disease without knowing it. The government recommend regular twice-weekly testing at home by using Lateral Flow Tests (LFTs), regardless of whether or not we have received a vaccination. You should also continue to take precautions such as wearing a face-covering and washing your hands regularly.

Every week, the Public Health team will pop-up around the county to offer home testing kits to residents. This will help everyone to make regular testing part of their new routine [View the latest pop-up dates](#). You can also pick up tests from the reception area of Plough Lane or other council buildings such as libraries, or at a [number of county pharmacies](#). Alternatively, you can [order them online](#) to be delivered to your home.

To maintain a high level of protection through the coming winter, there will be a COVID-19 vaccine booster programme for those at greatest of risk. This includes anyone over the age of 16 with underlying health conditions, all over 50s, and all frontline NHS and care staff. Adults and children aged over 12 with a severely weakened immune system will also be offered a third COVID-19 vaccine. If you are over 50 or a frontline health or social care worker and it has been more than six months since your second COVID-19 vaccination, you can [book with your GP for a booster jab](#)

The seven day rolling rate of new cases by specimen date ending on 25 September the COVID-19 case rate in Herefordshire is 624 cases per 100k people. This is an increase of 83.9% on the previous week. Cases in England are 335.4 per 100k population.

In Herefordshire, 87.2% of all eligible adults have received their first dose vaccine, 82.2% have had their second dose.

In the UK, 89.8% of the adult population have received their first dose vaccine, and 82.5% have had their second dose.

Local data: [Understanding Herefordshire Covid-19 summary website](#)

Local information: [Herefordshire Council website](#)

Local vaccinations: [Herefordshire and Worcestershire Clinical Commissioning Group website](#)

National guidance: [Government website](#)

Talk Community helpline: The helpline is still available to help residents, who don't have support from family, friends or their local community, with food supplies, medication delivery or befriending (this includes those who are self-isolating). Call: 01432 260027. E-

mail: talkcommunityhelpline@herefordshire.gov.uk. Online: [Coronavirus - Talk Community support](#)

For urgent medication supplies, contact NHS 111 or visit the [NHS website](#).

Highway or Footpath Defects Works on Haywood Lane opposite the Haywood and Country Park were undertaken to replace gas pipework and this saw the road closed for several weeks. Unfortunately, the contractors did not reinstate the road to an appropriate standard and they will be required to come back to complete the work. I have no estimated completion date at this stage.

I have also had several enquiries about the bridge works on the B4349 and why they are taking so long. BBLP advised that works at Smallbrook Bridge were originally planned for 8 weeks to ensure the existing bridge remains safe, as maintaining the highway structures is paramount to the safety of the road users. The works at this bridge include the following – Set up traffic management, site cabins, site security (fencing), installing pollution measures (pollution boom in the stream), identifying services below carriageway, undertaking site inductions, raking out and repointing the brickwork, setting up temporary works to ensure no collapse of the parapets, spandrel walls, and arch barrel, excavation of 160 tonnes of material (surfacing, sub-base, down to bridge abutments, in a sequenced approach due to ensuring the excavation level each side of the arch barrel remains the same),



disposal of 160 tonnes of material, safety measures in place for the medium pressure gas main, installation of 100+ sandbags to protect the gas main, brush clean the arch bridge once exposed, install A393 reinforcement mesh over the barrel, order and cast 125 tonne of concrete to produce a saddle, concrete curing time 5 days, waterproofing the reinforced concrete saddle, lay new kerbs and concrete backing, install concrete verges, relay carriageway sub-base and surfacing, repaint white lines, remove site cabins / fencing / materials / and traffic management.

Rather than contacting the Locality Steward directly, please can I encourage you to report any defects and potholes by phone 01432 261800 or by logging onto the Herefordshire Council website <https://www.herefordshire.gov.uk/info/200196/roads>.

You can report the following items online: [Faulty street light](#) [Flytipping](#) [Public right of way problem](#) [Highway drainage issue](#) [Overhanging tree](#) [Pavement needing repair](#) [Pothole](#) or use the [ReportingApp](#) [Road needing resurfacing](#) [Road sign defect](#) [Worn road markings or missing cats eyes](#)

Councillor Christy Bolderson

6.3 Locality Steward Mr James Howell
Weekly reports received by email

6.4 Lengthsman Report
Councillor Mr D Roden {Lengthsman/Contractor} reported on the following;-
See Item 4.3

6.5 Commemorative Bench update
Councillor Mr N Eynon reported that the aged wood from the Sawmills had been cut and works were on-going.

7.0 Public Question Time

Designated maximum period of ten minutes to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions
No matters raised

8.0 Tree Planting

To consider tree planting project to celebrate the Queens Jubilee

After discussions the Parish Council resolved for Councillor Mrs J Davies Chairman to contact Whitfield Estate with reference to tree planting for later in the year.

Whitfield Estate are going to plant a tree on Trelough Green and the position of the Parish Council tree will be determined at a later date.

Village Celebrations for the Queen's Jubilee will be discussed at a later date.

9.0 Neighbourhood Development Plan (NDP)

To agree way forward for the Kilpeck Neighbourhood Development Plan

The Parish Council resolved, in the first instance, to contact;-

Robert Myers Associates, Worcestershire Studio, Pensons Yard, Stoke Bliss, Tenbury Wells WR15 8RT reference Kilpeck Draft Neighbourhood Development Plan AECOM Site Options Appraisal Document, giving them details of the relevant sections and contacts.

Approximately £1,500.00 agreed by the Parish Council for NDP meetings, administration, open days etc. to take the plan to the Regulation 14 stage

Acknowledge letter received but no further information as yet.

10.0 Information Sheet

(Not covered by an agenda item and for information only)

2nd May 2017 Application No 171547 Timber and Builders Merchant Pontrilas, Hereford HR2 0BE
Application for approval of details reserved by conditions **3, 4 & 15** attached to
Planning Permission 142033

Application Still Valid



27th August 2019 Application No192443 Land at Wormbridge (both sides of A465) Hereford
Hybrid planning application; Outline with all matters included except landscaping for 70 new dwellings, new flexible workspace (B1a/B2/B8) and replacement childcare facility; and Full Planning for the change of use of existing schoolhouse to residential and change of use of existing dwelling to a community facility (A1/A2/A3/D1) and associated infrastructure

Application Still Valid

25th June 2021 Application No 212185 Kings Meadow Allensmore Hereford HR2 0BE
Proposed detached garage

Application Still Valid

1st July 2021 Application No 212150 Top Hill Farm Pontrilas Hereford HR2 0BE
Proposed replacement dwelling with associated garage/workshop

Application Still Valid

Correspondence

13th September 2021 West Mercia Police Community Charter
Reply emailed to West Mercia Police

7th October 2021 Contact Us Form
Grit bin requires replacing following vehicle damage C1232 between Bridge Far and the junction with U74002 OS 4450:3080 photograph 003jpg attached

For information only

To clarify the role of councillors who were elected to undertake the will of the electorate

The Role of a Parish Councillor

To appreciate what is involved in being a Parish Councillor you need to know what a Parish Council is and what it can and cannot do. Starting with the negative, the Parish Council is nothing to do with the Church or the Diocese; nor is it a voluntary or community sector body.

The Parish Council is the local authority's closest tier to the Electorate.

Each Parish Councillor has their own reasons for being a Parish Councillor but the role offers the chance to make a huge difference to the quality of life for people in the local area.

Being an effective Parish Councillor requires both commitment and hard work.

*Parish Councillors have to balance **the needs and interests of residents** and the Parish Council.*

A Parish Council is a separate legal, corporate entity. First created by the Local Government Act of 1894 in most rural areas, the current consolidated legislation is that of 1972.

A Parish Council also provides services for the local people. These will range from recreation grounds and play areas to allotments etc. What you provide is down to your Parish Council. There is a list of the activities that a Parish Council has the power to provide. Like any statutory body it can only do the things for which the law or any governing document gives a power.

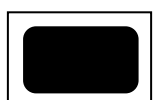
The Parish Council has one particular asset that is extremely valuable - it has the ability to set a Precept (a sum of money), which is collected from all residents through the Council Tax System. With the right to levy a form of taxation come some duties. In particular a duty to behave in an ethical manner according to the Code of Conduct (declaring interests and leaving the room when likely to be prejudiced) and a duty to have the annual accounts subjected to internal and external audit.

All Parish Councillors retire after a four year term but casual vacancies may well arise in the intervening period. It is a useful way of seeing if you like being a local Parish Councillor to take a seat for a short period before the next full elections.

11.0 Meeting Venue

To discuss update on meeting venue for future meetings
The Kilpeck Village Hall & The Bridges Childcare Centre

The Parish Council resolved to stay at The Kilpeck Village Hall for the November and December 2021 meetings but if appropriate will return to meeting at The Bridges Childcare Centre January 2022 subject to any Covid restrictions.



12.0 Agenda of the Next Meeting

Items to be included at the next Parish Council Meeting

Neighbourhood Development Plan update Commemorative Bench update

Joint A465 safety strategy update

13.0 Confirmation of the Next Meeting Time, Date & Venue

The next Meeting will be the Ordinary Meeting of the Parish Council on **MONDAY 8th November 2021** to be held in The Kilpeck Village Hall and is due to commence **at 7.00pm.**

Meeting declared closed at 8.15pm

Signed..... 

Parish Council Chairman Councillor Mrs Joyce T Davies

Date 8th November 2021